

**ASHBURNHAM ENERGY COMMITTEE**  
**WEDNESDAY MAY 11, 2016 – 8:00 a.m.**  
**MINUTES**

---

Present: Mark Carlisle, Chairman, Ed Vitone, Member, Douglas Briggs, Town Administrator. Sylvia Turcotte, Executive Assistant and Kyle Johnson, Member were not in attendance.

Mark Carlisle opened the meeting at 8:07 a.m. ***Mark Carlisle motioned to approve the agenda and was seconded by Ed Vitone. Motion carried.***

1) Review Specifications for the Library Boiler:

Ed Vitone presented the specifications for the new Library boiler. After **discussion Mark Carlisle made the motion to accept the specifications as presented and to send out for quotes. Ed Vitone seconded; motion passed unanimously.** They agreed to solicit quotes from:

Royal Steam  
Roy Bros.  
R&C Technologies

2) Review Specifications for Library Split System:

Ed Vitone presented the specifications for the replacement split system in the Library. After some discussion:

**Mark Carlisle made the motion to accept the report as presented and to solicit quotes from:**

**Royal Steam**  
**A&R**

**Ed Vitone seconded; motion passed unanimously.**

3) Approve the report to foam insulate walls behind bathrooms:

Ed Vitone presented the Weatherization Report on the additional insulation and weather stripping that is required at the Library. After discussion:

**Mark Carlisle made the motion to accept the Weatherization Report as presented and to send to the state for approval. Ed Vitone seconded; motion passed unanimously.**

4) Approve Minutes:

**Ed Vitone made the motion to accept the minutes of April 6 2016 as presented Mark Carlisle seconded; motion passed unanimously.**

5) Next Meeting:

The next meeting will be scheduled when we hear back from the state on the weatherization project.

Mark Carlisle is going to look at the pole lamps on the steps of town hall and report back to the committee at next meeting.

6) Adjourn:

**Ed Vitone made the motion to adjourn at 8:40 AM, Mark Carlisle seconded; motion passed unanimously.**

Respectfully submitted

Douglas Briggs

Town Administrator